

Lackawanna Trail School District
Work Session Meeting Minutes
March 3, 2025

The Lackawanna Trail School District met in their Work Session Meeting on Monday, March 3, 2025 at 7:40 pm via a Zoom meeting and in the Administration Board Room, public notice thereof having been given in accordance with applicable law.

There was an Executive Session prior to the Work Session meeting. The Executive Session was held from 6:31 pm to 7:35 pm to discuss personnel and a student issue. All board members were present for the executive session with the exception of Adrian Bianchi.

President Joseph Ross called the meeting to order and directed the Vice President to call the roll. Board members present: Heather Clark, Brendan Dwyer, Eric Johnson, Jaclyn Litwin, Dr. Michael Mould, Joseph Ross, Tony Vanko and Tracy Wescott. Adrian Bianchi was absent.

Administrators present: Keith Glynn and Matthew Rakauskas. Solicitor David Conn was also present.

A public presentation on the 2025-2026 Academic Calendar Proposal was presented by Matthew Rakauskas.

Time was allowed for public comment. The public commented on the following topics:
Joseph Strauch: Question regarding motion language for #6 and comments regarding policy 218.1 Weapons.

The following agenda items were presented and discussed:

1. Bill Listing
Move that all bills found to be true and accurate be approved.
2. Treasurer's Report
Move that the board approve the February Treasurer's Report as submitted.
3. LTESPA Contract
Move that the contract proposal between the Lackawanna Trail School District and the Lackawanna Trail Education Support Professionals Association be approved, effective July 1, 2025 through June 30, 2027.
4. Early Retirement Incentive MOU
Move that the board approve the Early Retirement Incentive Memorandum of Agreement for Jan Engle.
5. GASB 75 Valuation Services
Move that the board approve the contract with Conrad Segal for GASB 75 valuation services.

6. Solicitor Fee Agreement

Move that the board approve the appointment of Sweet Stevens Katz & Williams as solicitor for the 2025-2026 fiscal year in accordance with their fee agreement for such legal services as may be determined by the Superintendent or designee.

7. Comprehensive Plan

Move that the board approve the 2025-2028 Lackawanna Trail School District Comprehensive Plan.

8. 2025-2026 Academic Calendar

Move that the board approve the 2025-2026 Academic Calendar.

9. Elementary Curriculum/Course Description Guide

Move that the board approve the 2025-2026 Elementary Curriculum/Course Description Guide.

10. Junior and Senior High School Curriculum/Course Description Guides

Move that the board approve the 2025-2026 Junior High and Senior High Curriculum/Course Description Guides.

11. Policies for First Reading

Move that the board approve the first reading of the following policies:

[218 Student Discipline](#)

[218.1 Weapons](#)

[218.2 Terroristic Threats](#)

[236.1 Threat Assessment](#)

[247 Hazing](#)

12. Extracurricular Varsity Field Hockey Coach

Move that the board approve Holly Colvin as varsity field hockey coach beginning the 2025-2026 school year for a stipend of \$5,100 as per the LTEA collective bargaining agreement. All clearances are on file.

13. Resignation

Mr. Dwyer made a motion, seconded by Mrs. Clark, that the board acknowledge the resignation of Frances Cobb from her personal care assistant position effective February 25, 2025. The motion passed by a unanimous vote of 8-0.

14. Maintenance II

Mr. Dwyer made a motion, seconded by Mr. Johnson, that the board approve Bernard O'Malley as a full-time maintenance II employee, at a rate of \$15.00 per hour, per the LTESPA collective bargaining agreement, effective March 4, 2025. All clearances are on file. The motion passed by a unanimous vote of 8-0.

15. Extracurricular Spring Musical Volunteer

Mr. Dwyer made a motion, seconded by Mrs. Litwin, that the board approve George Barbolish as a volunteer with the spring musical for the 2024-2025 school year. All clearances are on file. The motion passed by a unanimous vote of 8-0.

16. Extracurricular Baseball Volunteer

Mr. Dwyer made a motion, seconded by Mrs. Clark, that the board approve William Kilmer as a volunteer with the baseball team for the 2024-2025 school year. All clearances are on file. The motion passed by a unanimous vote of 8-0.

Mr. Ross announced that there would be a second executive session following the meeting and an executive session prior to the next meeting and adjourned the work session meeting at 8:35 pm.

There was an Executive Session following the Work Session meeting. The Executive Session was held from 8:37 pm to 9:39 pm to discuss the bargaining unit agreement and personnel. All board members were present for the executive session with the exception of Adrian Bianchi.

Respectfully submitted,

Tracy Wescott, Vice President Board of Education