Lackawanna Trail School District Right-To-Know Requests 2025

	Name of Requestor	Date Received	Records Requested	Type of Response
1	Stephanie Vargus, Smar	1/21/2026	scanning, or printing paper documents. Any editable electronic document is acceptable. The specific information requested from your record-keeping system is: 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person and their email address 7. Please provide the report in same format as provided previously	Granted
2	John Charles Volpe, PhD	1/23/2026	For the current school year (2025-2026) I want to review all food & beverage products purchased for school lunches. I assume this would require vendor contracts. I can review them in person as well. I am reviewing to determine the percentage of food products & beverages that are classified as "processed" or "ultra-processed"	Granted
3	Keith Glynn	1/26/2026	Emails to/from Lackawanna Trail School Board Directors dated 1/20/2026 through 1/26/2026 regarding FMLA of Keith Glynn. This includes any requests for detail information on his illness.	Granted
4	Chris Miller	2/9/2026	I am requesting copies of any existing records that describe purchasing or contracting approval authority within your School District. Specifically, please provide records, policies, schedules, or tables that identify: • Dollar thresholds requiring approval by school administrators (e.g., principals) • Dollar thresholds requiring approval by central office staff or department leadership • Dollar thresholds requiring approval by the superintendent or designee • Dollar thresholds requiring approval by the board of education If approval thresholds differ by category (for example, instructional materials, instructional technology, software, professional services, or consulting), please include records reflecting those distinctions.	Granted
5	Jennifer Telesco	2/11/2026	1. A copy of the Professional (Teachers) Collective Bargaining Agreement with the District. 2. A copy of the Paraprofessional Collective Bargaining Agreeemtn with the District. If no collective bargaining agreement exists, please provide the salaries and benefits paid to paraprofessional employees by the district. 3. The name, title and current salary of Act 93 employees. Please include this information for the HR/Personnel director if he/she is not part of the Act 93 group. 4. A copy of any individual contracts for administrative personnel.	Granted
6	Joseph Strauch	2/23/2026	Regrettably I have not been able to find the date the Board approved a Web Hosting Contract, but I am interested in reviewing the one that currently exists. This would be with the service that hosts LTSD.ORG and related pages.	Granted
7	Kevin Mulhern	2/26/2026	e-mails to and from greens@ltsd.org, wescottt@ltsd.org, Strauchj@ltsd.org, dconn@sweetstevens.com, hiickoxe@ltsd.org, containing the following: Keith, -Glynn, -business manager, -emily, -strauch, -wellness, -from 12-01-2025 through 2-20-2026, personell file	Denied
8	Marcus Hite, PA Association of Public Cyber Charter Schools	3/12/2026	Requestor is requesting an electronic copy of the District's FY 2019-2020 Independent Audit completed by the District's contracted firm. This is not a request for the statement that this submitted to PDE on an annual basis.	Granted
9	Justin Wenig, Starbridge	3/25/2026	Payment records for non-person/vendor entities from January 1, 2025 to current date including, at minimum: purchase date, vendor name, description of goods/services purchased, quantity, and price/amount	Granted

10	Mark Zurada, Pinpoint Analytics	3/26/2026	Please send the final and compiled bid tabulation (bid tally), including all quantities and unit pricing for each bidder, for 'High School Sealcoating' that was submitted on 06/22/2023. We specifically request the line-item bid tabulation showing each material, quantity, unit, and unit price for every bidder. If no such line-item tally was created, please provide the full bid submissions from each contractor. A grand total sheet alone is not sufficient to satisfy this request unless it was a lump sum bid	Denied
11	Mark Zurada, Pinpoint Analytics	3/27/2026	Please send the final and compiled bid tabulation (bid tally), including all quantities and unit pricing for each bidder, for 'Elementary Sealcoating' that was submitted on 06/22/2023. We specifically request the line-item bid tabulation showing each material, quantity, unit, and unit price for every bidder. If no such line-item tally was created, please provide the full bid submissions from each contractor. A grand total sheet alone is not sufficient to satisfy this request unless it was a lump sum bid	Denied
12	CT Mills	3/27/2026	I respectfully request copies of any existing records identifying the employee(s) assigned responsibility for leadership, oversight, coordination, or supervisory authority for the following functional areas at the district or central office level: Curriculum & Instruction / Teaching & Learning, Career & Technical Education (CTE) and STEM, English Language Learner (ELL), Technology / Information Technology / Computer Science, Library / Media Services, Core Academic Subjects, including: English Language, rts (ELA), Mathematics, Science, Social Studies/For each functional area listed above, please provide, if reflected in existing records: Full Name, Official Title, District-Issued Work Email Address	Granted
13	Joseph Strauch	4/24/2026	Breaking precedence, the minutes of 5/'21, 4/'22, 7/'23, 5/'24, 5/'25 and 7/'25 all failed to identify the recipients of the Employee Fringe Benefit generally known as "Tuition Waiver". I cannot locate the documentation to support the Directors' approval of identified eligible candidates. This is a request for a copy of the list provided to the Board on each of the above dates that must have existed according to Policy #202 "The Superintendent shall recommend to the Board for its approval the admission of qualified nonresident students."	Denied
14	CT Mills	5/8/2026	I am requesting copies of the most current existing records listing all active employees within your school or district as of April 1, 2026 (or the closest date available). To ensure our records remain accurate, we are requesting the latest available version currently maintained by the distrct that includes the following fields: Full name, Title/Position, Work Email Address, Work Location (School Name or Central Office)."	Granted
15	Joseph Strauch	5/12/2026	Policy 202 states "Parents or legal guardians who are nonresident full-time employees of the district or part-time paraprofessionals may enroll their children in the schools of this district with the Board's approval free of tuition". Please provide a link to the most recent document or motion of the Board that specifically has granted the BOARD'S APPROVAL TO SUCH EMPLOYEES.	Granted
16	Robert Minick	5/27/2026	Pursuant to the Right-to-Know Law, I am requesting copies of all email correspondence from current and former board members, and the business office personnel during calendar year 2026 that references the budget either in the subject line or within the body/content of the email. This request also includes any email communications between board members and the business office that reference the budget, discuss budget-related matters, or involve deliberations or discussions that could constitute nonpublic meetings conducted via email.	Partially Granted/Partially Denied
17	Stephanie Vargus, SmartProcure	6/29/2026	Any and all purchasing records from 2/5/2026 to current. The request is limited to readily available records without physically copying, scanning, or printing paper documents. Any editable electronic document is acceptable. The specific information requested from your record-keeping system is: 1. Any identifier like purchase orders or invoices, check numbers, or any other available identifiers. 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor name. 7. Please provide the report in same format as provided previously	Granted
18	CT Mills	7/16/2026	I respectfully request copies of any existing records showing district-issued direct work telephone numbers, direct dial lines, or work extensions for employees currently serving in the district's Central Office / District Administration Office	Granted

19	Mark Zurada, Pinpoint Analytics #3	7/29/2026	Please send the final and compiled bid tabulation (bid tally), including all quantities and unit pricing for each bidder, for 'Concrete wall, exit ramp and sidewalks at its Junior Senior High School' that was submitted on 09/04/2025	Granted
20	Abbas Khan	8/3/2026	I request all purchase orders and/or payment records for non-person/vendor such as companies, organizations, and contractors from May 1st, 2025 to the present date.	Granted
21	Justin Wenig, Starbridge	9/9/2026	Payment records for all vendor entities from January 1, 2026 to current date, including, at minimum: purchase date, vendor name, description of goods/services purchased, quantity and price/amount.	Granted
22	Trisha Frasetto Nicholl, Charles Jones LLC	9/29/2026	A copy of the detailed real estate tax collector's monthly report to taxing district submitted to the Agency pursuant to 72 P.S. §5511.25 for the month(s) listed below for the current tax year. For the following Municipalities: 1. Benton Twp 2. Clinton Twp 3. Dalton Boro 4. Factoryville Boro 5. LaPlume Twp 6. Nicholson Boro 7. Nicholson Twp 8. West Abington Twp	In Process
23	Michele Walker	10/28/2026	I am requesting electronic copies of the following records for the current 2026–2027 school year: 1. The current annual salary and any additional compensation for the district's Technology Director, IT Director, or equivalent position. 2. A copy of the current employment contract or agreement for the individual holding this position, including any amendments. 3. If no individual employment contract exists, copies of any applicable salary schedule, board-approved compensation agreement, or other records establishing the position's salary and employment terms.	In Process